



Minutes of the Community Special Events Task Force Meeting held on October 21, 2008,

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1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

City Staff Present: Don Yennie (PD), Buck Rogers (PD), Kay Pence (PD), Joe Schiefer (PD), John Ferrin (PD), Deems Shepard (FD), Craig Hayton (Parks), David McAllister (Risk Mgmt.), Ron Coleman (WUD), Kay Savard (Tax & License), Julian Dresang (Transportation), Delanna Willstead (Transit), Edith Ross (Rio Salado), Alicia Stuebner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Scott Holmes (Eggfest), Jill Michalak (Making Strides Against Breast Cancer), Tye Thede (ASU Homecoming), Kate Hastings (DTC), Jeff Guy (Nike Cross Nationals), Chad Wilford (Fat Tuesday), Leticia Graham Corona (Maricopa Community Colleges), Jessica Shulte (Komen 3-Day), Brandon Thompson (Tempe High School), Steve Remington (DTC), Brooke Duebler (ASU School of Business), Frieda Robens (Escalante).

Meeting convened at 1:02 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. Tempe High School Homecoming Parade, Friday, October 31, 2008 (Mill Ave.): Jonni Wolfe made a motion to approve this event with the stipulation that the insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.

II. Events for Initial Review

- A. Fat Tuesday Halloween, Friday, October 31, 2008 (680 S. Mill Ave.): Kay Savard made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- B. Making Strides Against Breast Cancer, Saturday, November 8, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that the insurance requirements were met and payment of deposit was received. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.

- C. Arizona Breast Cancer 3-Day, Friday, November 14, 2008 – Sunday, November 16, 2008 (Benedict Sports Complex, various city sidewalks and various city neighborhood parks): Ron Coleman made a motion to approve this event with the stipulation that a police off-duty agreement was received. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.
- D. Arizona Eggfest, Saturday, November 15, 2008 (Kiwanis Sister City Gardens): Buck Rogers made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. Nike Cross Country Nationals Southwest, Saturday, November 22, 2008 (Kiwanis Park): Craig Hayton made a motion to approve the event with the stipulation that insurance requirements were met and the private security company was verified and approved. It was seconded by Jared Wilson. It was the consensus of the committee to approve to the event with the above mentioned stipulations.
- F. Ford Ironman Arizona, November 23, 2008 (Tempe Beach Park, Tempe Town Lake and surrounding streets): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met, a police off-duty agreement was received and all vendors were properly permitted with Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. Thanksgiving Soccer Block Party, Thursday, November 27, 2008 (Tempe Sports Complex): Jared Wilson made a motion to table this event request. It was seconded by Chad Holmes. It was the consensus of the committee to table the event.
- H. Fantasy of Lights Opening Night Ceremonies and Parade, Saturday, November 29, 2008 (Mill Ave.): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- I. Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (Mill Avenue District): Kay Savard made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- J. Fantasy of Lights Boat Parade, Saturday, December 13, 2008 (Tempe Beach Park and Tempe Town Lake): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met and vendors were properly permitted with Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event request.
- K. Escalante Halloween Carnival, Thursday, October 30, 2008 (2150 E. Orange St.): Buck Rogers made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.

III. Events Pending Approval of Special Event Liquor License

- A. Downtown Tempe Community, Inc., for Fantasy of Lights Opening Night, Saturday, November 29, 2008 (740 S. Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulation.

- B. Downtown Tempe Community, Inc, for Fall Festival of the Arts, Saturday, December 6, 2008 (6th Street Park): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- C. Alcantara Vineyard for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- D. Bostock Winery for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- E. Coronado Vineyards for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- F. Jerome Winery for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- G. Keeling Schaefer Vineyards, LLC for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- H. Kief-Joshua Vineyards for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- I. Kokopelli Winery for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- J. Page Springs for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.
- K. Pillsbury Wine Co. for Fall Festival of the Arts, Friday, December 5 – Sunday, December 7, 2008 (740 S. Mill Ave.): Kay Savard made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license with the mentioned stipulation.

- L. W.P. Carey School of Business for ASU Homecoming Block Party, Saturday, November 15, 2008 (Tyler Mall): Jared Wilson made a motion to approve this license request. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the request.
- M. ASU Office of Public Affairs for ASU Homecoming Block Party, Saturday, November 15, 2008 (Tyler Mall): Jared Wilson made a motion to approve this license request. It was seconded by Ron Coleman. It was the consensus of the committee to approve the request.
- N. Maricopa Community Colleges Foundation, Tuesday, November 18, 2008 (2323 W. 14th Street): Ron Coleman made a motion to approve this license request. It was seconded by Kay Savard. It was the consensus of the committee to approve the request.

IV. Events Pending Approval of Extension of Premises

- A. Fat Tuesday for Halloween, Friday, October 31, 2008 (680 S. Mill Ave.): Kay Savard made a motion to approve this extension request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the extension.
- B. Dirty Devil, Saturday, November 15 and Friday, November 28, 2008 (560 S. College): Buck Rogers made a motion to approve this extension of premise request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the request.

V. Events for Post Review

- A. Tardeada and Reception on October 10 & 12: No problems reported.
- B. Tour de Fat on October 11: No problems reported.
- C. Brain Tumor Walk on October 11: No problems reported.
- D. Hot Head Regatta on October 11: Event was cancelled part way through due to wind.
- E. PBR Triathlon on October 12: No problems reported.
- F. Bluesfest on October 12: No problems reported.
- G. Walk to D'Feet ALS on October 12: No problems reported.
- H. Frank Kush Run on October 18: No problems reported.
- I. Light the Night on October 18: No problems reported.
- J. Fiesta de la Raza on October 19: No problems reported.

Meeting adjourned at 2:35 pm.

The Committee's next meeting is November 4, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor